



*"We Care for What Really Matters!"*



## Invites Expressions of Interest for the Position of Registered Early Childhood Educator/ Educator Assistant

- **Part-Time & Full-Time Positions Available**
- **Various Sites in Sault Ste. Marie, Echo Bay, Desbarats & Thessalon, Ontario**
- **Salary: \$19.00-\$28.60 hourly**

Child Care Algoma is a non-profit agency dedicated to being a leader in providing quality programs which support healthy early childhood development. It is our vision to play a critical role in strengthening relationships with children and families that sets the foundation for healthy growth and development.

Child Care Algoma invites applications for the position of Registered Early Childhood Educator/Educator Assistant. Through environments that foster active learning, autonomy and sense of responsibility, security and belonging, the Registered Early Childhood Educator/Educator Assistant will promote children's optimal development and readiness to learn in a healthy, safe and supportive environment. The Registered Early Childhood Educator/Educator Assistant will be responsible for ensuring the core early years services are provided in a flexible way and with an individualized response to families with children from birth to six.

We are currently hiring for both part-time and full-time positions within our EarlyON Child and Family Centres. We have many locations with vacancies across Sault Ste. Marie, Echo Bay, Desbarats, and Thessalon, Ontario. Our programs are open Monday-Friday with hours between 7:30am and 5:30pm.

Salary Range: \$19.00-\$28.60 per hour. Wage will be determined based on education and experience.

### ***Core Responsibilities:***

- Plan and implement culturally appropriate early learning activities that will provide children the opportunity to interact with their parents/caregivers and other children.
- Implement the four foundations for learning as outlined in the “How Does Learning Happen?” document into all program planning and development.
- Ensure families are provided with nutritious food that promotes good nutrition, dental health and awareness of special diets and allergies.
- Ensure program equipment and the facility are clean, well maintained and safe at all times; to include general housekeeping such as cleaning and disinfecting of toys, equipment/furniture.
- Plan and provide schedules for activities.
- Model effective strategies/skills that parents/caregivers can use to promote early learning and positive interactions.
- Answer questions and act as a resource to parents/guardians and link parents/caregivers with professional services when required.
- Support and follow through with the Mission, Vision Statements and Values of Child Care Algoma.
- Support and follow through with the Code of Ethics and Standards of Practice of the College of Early Childhood Educators / Association of Early Childhood Education.
- Maintain a professional approach when interacting with visitors to the centre.

### ***The Ideal Candidate will have:***

- Diploma in Early Childhood Education and Registered with the College of Early Childhood Educators, similar education, and/or experience.
- Excellent knowledge of current Child Development Theories and Practices, Early Identification and Intervention and of all Relevant Legislation, Policies and Procedures.
- Knowledge in Observation and Documentation curriculum planning.
- Effective Analytical and Problem Solving Skills.
- Effective Written, Planning, Organizational and Time Management Skills.
- Understanding of the cultural environment and inclusion.
- Team building and leadership skills, and the ability to motivate others.
- Respectful, compassionate, understanding, patient, and honest.
- Current Standard First Aid Certificate and Infant/Child CPR.
- Current Vulnerable Sector Police Check.
- Health Assessment and Current Immunization.
- Possession of a vehicle, valid Ontario Driver’s License and required insurance an asset.

***Applicants are asked to submit an expression of interest letter, an updated resume, and a completed Employment Application Survey (<https://childcarealgoma.ca/about/careers/>) to:***

**CHILD CARE ALGOMA HUMAN RESOURCE DEPARTMENT**  
148 Dacey Road, Sault Ste. Marie, ON P6A 5J7 ~ Fax: 705-945-8735  
Email: [hwilli@childcarealgoma.ca](mailto:hwilli@childcarealgoma.ca)

**Expressions of interest/resumes will be accepted until Tuesday, March 26<sup>th</sup>, 2024.**

*Child Care Algoma is an equal opportunity employer. We thank all applicants for their interest, however only those selected for an interview will be contacted. Should an applicant selected for an interview require any accommodations during the selection process please notify Human Resources at [hwilli@childcarealgoma.ca](mailto:hwilli@childcarealgoma.ca).*